



Fees & Charges FY2023-2024

Name	Council / Statutory	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Increase %
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COPACC

Marketing

Complimentary Marketing Package	C	\$0.00	\$0.00	0.00%
Gold Marketing Package	C	\$0.00	\$400.00	∞
Silver Marketing Package	C	\$0.00	\$200.00	∞

Auditorium 1 - 4 Hour Minimum Hire

Commercial Hire

Holding Fee - per non usage day	C	\$0.00	\$200.00	∞
4 Hour Hire	C	\$1,083.50	\$1,100.00	1.52%
8 Hour Hire	C	\$1,603.00	\$1,650.00	2.93%
Additional Hour	C	\$144.00	\$192.50	33.68%

Community From Colac Otway

4 Hour Hire	C	\$786.00	\$825.00	4.96%
8 Hour Hire	C	\$1,172.00	\$1,237.00	5.55%
Additional Hour	C	\$115.00	\$144.00	25.22%

Catering

Biscuits - Per Head	C	\$0.00	\$2.50	∞
Tablecloth Hire - COPACC Black - per cloth	C	\$12.50	\$12.80	2.40%
Tea, Coffee & Mints - per head	C	\$4.00	\$4.30	7.50%
Juice - Apple/Orange per Jug	C	\$7.00	\$7.20	2.86%

Civic Hall

Commercial Hire

4 Hour Hire	C	\$520.00	\$530.00	1.92%
8 Hour Hire	C	\$802.00	\$802.00	0.00%
Additional Hour	C	\$95.00	\$95.00	0.00%

Community From Colac Otway

4 Hour Hire	C	\$431.00	\$431.00	0.00%
8 Hour Hire	C	\$671.00	\$671.00	0.00%
Additional Hour	C	\$84.00	\$84.00	0.00%

Equipment Hire

Civic Hall presenter package/day	C	\$173.00	\$176.00	1.73%
Civic Hall presenter package/week	C	\$304.50	\$310.00	1.81%
Consumables Charge	C	\$0.00	\$0.00	0.00%
Large Stage Build	C	\$0.00	\$35.00	∞
Minor Equipment Charge	C	\$0.00	\$15.00	∞
PA System - Intermediate	C	\$0.00	\$277.10	∞
Projector Hire Epson 7.5K - Civic Hall - per day	C	\$117.00	\$119.00	1.71%
Projector Hire Epson 7.5K - Civic Hall - per week	C	\$265.00	\$269.00	1.51%



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Equipment Hire [continued]

Small Stage Build	C	\$0.00	\$30.00	∞
Yoda (Yell out digital assistant)	C	\$0.00	\$29.00	∞
Projector Hire - Epson 11K - Auditorium - per day	C	\$218.00	\$222.00	1.83%
Projector Hire - Epson 11K - Auditorium - per week	C	\$545.00	\$555.00	1.83%
Haze Machine - Daily	C	\$44.00	\$45.00	2.27%
Haze Machine - Weekly	C	\$109.00	\$223.00	104.59%
Mirror Ball	C	\$87.00	\$89.00	2.30%
PA System - Advanced	C	\$277.00	\$445.00	60.65%
PA System - Basic	C	\$115.00	\$117.00	1.74%
Wireless Microphone - per additional day	C	\$30.00	\$30.00	0.00%
Wireless Microphone - per day	C	\$56.00	\$57.00	1.79%

Green Room Hourly Rate

Commercial Hire

After Hours	C	\$73.00	\$75.00	2.74%
Between 8:30am & 5pm	C	\$45.00	\$46.00	2.22%

Community From Colac Otway

After Hours	C	\$62.00	\$64.00	3.23%
Between 8:30am & 5pm	C	\$32.00	\$35.00	9.38%

Kitchen Hourly Rate

Commercial Hire

After Hours & Weekends	C	\$74.00	\$76.00	2.70%
Between 8:30am & 5pm	C	\$58.00	\$59.00	1.72%

Community From Colac Otway

After Hours & Weekends	C	\$65.00	\$65.00	0.00%
Between 8:30am & 5pm	C	\$33.00	\$40.00	21.21%

Labour Charges

Hourly Rate

Public Holiday Surcharge (Staffing)	C	Additional 25% on standard rates Last year fee Additional 25% on standard rates		
Event staff - First 8 Hours (per hour)	C	\$70.00	\$73.00	4.29%
Event staff - Additional Hour (per hour)	C	\$93.00	\$96.00	3.23%
Technical staff - First 8 Hours (per hour)	C	\$70.00	\$73.00	4.29%
Technical staff - Additional Hour (per hour)	C	\$93.00	\$96.00	3.23%



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Meeting Room/s Hourly Rate

Commercial Hire

Double Room (After Hours)	C	\$98.00	\$120.00	22.45%
Double Room (Between 8:30am & 5pm)	C	\$74.00	\$83.00	12.16%
Single Room (After Hours)	C	\$74.00	\$83.00	12.16%
Single Room (Between 8:30am & 5pm)	C	\$51.00	\$57.00	11.76%

Community From Colac Otway

Double Room (After Hours)	C	\$85.00	\$102.00	20.00%
Double Room (Between 8:30am & 5pm)	C	\$63.00	\$71.00	12.70%
Single Room (After Hours)	C	\$63.00	\$71.00	12.70%
Single Room (Between 8:30am & 5pm)	C	\$40.00	\$48.00	20.00%

Other Charges

Cancellation of show after on-sale	C	\$0.00	\$159.00	∞
Major changes to ticket build after on-sale	C	\$0.00	\$159.00	∞
Migration of Spotify Playlist	C	\$0.00	\$39.00	∞
Ticket Commission	C	\$0.00	\$3.50	∞

Commercial & Community Hire

Admin Fee	C	\$196.00	\$199.00	1.53%
Grand Piano	C	\$112.00	\$115.00	2.68%
Major Cleaning	C	\$235.00	\$245.00	4.26%
Minor Cleaning	C	\$175.00	\$183.00	4.57%
Piano Tuning	C	\$310.00	\$315.00	1.61%
Test & Tag Services - per item	C	\$11.20	\$11.40	1.79%

Public Gallery Exhibition & Display Hire Charges

Exhibition

Exhibition - % Commission	C			10.00%
				Last year fee 10.00%

Public Gallery Hourly Rate For Meeting & Convention

Commercial Hire

After Hours	C	\$74.00	\$75.50	2.03%
Between 8:30am & 5pm	C	\$51.00	\$52.00	1.96%

Community From Colac Otway

After Hours	C	\$62.00	\$64.00	3.23%
Between 8:30am & 5pm	C	\$40.00	\$44.00	10.00%



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Rehearsal Room Hourly Rate

Commercial Hire

After Hours	C	\$74.00	\$101.50	37.16%
Between 8:30am & 5pm	C	\$51.00	\$70.00	37.25%

Community From Colac Otway

After Hours	C	\$63.00	\$86.00	36.51%
Between 8:30am & 5pm	C	\$40.00	\$59.00	47.50%