

# Colac Otway Performing Arts & Cultural Centre (COPACC)

## Fees and Charges List 2019/2020

	<u>Council</u> <u>/Statutory</u>	<u>GST</u> <u>%</u>	<u>2018/2019</u> <u>Fee</u> <u>incl. GST</u>	<u>2019/2020</u> <u>Fee</u> <u>incl. GST</u>
<b>COPACC</b>				
<b>Auditorium 1 - 4 Hour Minimum Hire</b>				
<b>Commercial Hire</b>				
4 Hour Hire	C	10	\$1,020.00	\$1,046.00
8 Hour Hire	C	10	\$1,510.00	\$1,548.00
Additional Hour	C	10	\$135.00	\$138.00
Hourly penalty	C	10	\$205.00	\$210.00
<b>Community Groups, Schools &amp; Council From Colac Otway</b>				
4 Hour Hire	C	10	\$755.00	\$770.00
8 Hour Hire	C	10	\$1,125.00	\$1,148.00
Additional Hour	C	10	\$110.00	\$112.00
Hourly penalty	C	10	\$153.00	\$156.00
<b>Civic Hall</b>				
<b>Commercial Hire</b>				
4 Hour Hire	C	10	\$490.00	\$502.00
8 Hour Hire	C	10	\$755.00	\$774.00
Additional Hour	C	10	\$89.00	\$91.00
<b>Community From Colac Otway</b>				
4 Hour Hire	C	10	\$414.00	\$422.00
8 Hour Hire	C	10	\$645.00	\$658.00
Additional Hour	C	10	\$79.00	\$81.00
<b>Equipment Hire</b>				
<b>Equipment Hire</b>				
Civic Hall - 5m x 2m x 350mm skirted stage (per event)	C	10	N/A	\$50.00
Civic Hall - Presenter Package (per day)	C	10	N/A	\$170.00
Civic Hall - Presenter Package (per week)	C	10	N/A	\$300.00
Meeting Rooms - Presenter Technology Pack (per day)	C	10	N/A	\$20.00
Projector Hire - Epson 7.5K (per day)	C	10	\$110.00	\$113.00
Projector Hire - Epson 7.5K (per week)	C	10	\$250.00	\$256.00
Projector Hire - Epson 11K (per day)	C	10	\$205.00	\$210.00
Projector Hire - Epson 11K (per week)	C	10	\$510.00	\$523.00
Projector Hire - Meeting Rooms (per fixed unit) (per day)	C	10	\$28.00	\$29.00
PA System - Advanced	C	10	\$261.00	\$268.00
PA System - Basic	C	10	\$108.00	\$111.00
PA System - Meeting Room (fixed unit) (per day)	C	10	\$27.00	\$28.00
Wireless Microphone - per unit per day	C	10	\$53.00	\$54.00
Wireless Microphone - per unit per additional day	C	10	\$27.00	\$28.00
Portable Stage - Flat Stage	C	10	\$215.00	\$220.00
Portable Stage - Large Tiered Seating	C	10	TBC	TBC
Portable Stage - Small Tiered Seating	C	10	TBC	TBC
Haze Machine - Daily	C	10	\$41.00	\$42.00
Haze Machine - Weekly	C	10	\$102.00	\$105.00
Mirror Ball	C	10	\$82.00	\$83.00

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<b>Meeting Room/s Hourly Rate</b>				
<b>Commercial Hire</b>				
Double Room (After Hours)	C	10	\$92.00	\$94.00
Double Room (Between 8:30 & 5pm)	C	10	\$70.00	\$72.00
Single Room (After Hours)	C	10	\$70.00	\$72.00
Single Room (Between 8:30 & 5pm)	C	10	\$48.00	\$49.00
<b>Community From Colac Otway</b>				
Double Room (After Hours)	C	10	\$82.00	\$84.00
Double Room (Between 8:30 & 5pm)	C	10	\$60.00	\$62.00
Single Room (After Hours)	C	10	\$60.00	\$62.00
Single Room (Between 8:30 & 5pm)	C	10	\$38.00	\$39.00
<b>Rehearsal Room Hourly Rate</b>				
<b>Commercial Hire</b>				
After Hours	C	10	\$70.00	\$72.00
Between 8.30 & 5pm	C	10	\$48.00	\$49.00
<b>Community From Colac Otway</b>				
After Hours	C	10	\$60.00	\$62.00
Between 8.30 & 5pm	C	10	\$38.00	\$39.00
<b>Green Room</b>				
<b>Commercial Hire</b>				
After Hours	C	10	\$70.00	\$72.00
Hourly Rate	C	10	\$43.00	\$44.00
<b>Community From Colac Otway</b>				
After Hours	C	10	\$60.00	\$61.00
Hourly Rate	C	10	\$30.00	\$31.00
<b>Kitchen Hourly Rate</b>				
<b>Commercial Hire</b>				
After Hours & Weekends	C	10	\$70.00	\$72.00
Between 8:30 & 5pm (Mon-Fri)	C	10	\$55.00	\$56.00
<b>Community From Colac Otway</b>				
After Hours & Weekends	C	10	\$62.00	\$63.00
Between 8:30 & 5pm (Mon-Fri)	C	10	\$30.00	\$31.00
<b>Labour Charges</b>				
<b>Hourly Rate</b>				
Event staff - First 8 Hours (per hour)	C	10	\$65.00	\$67.00
Event staff - Additional Hour (per hour)	C	10	\$87.00	\$89.00
Technical staff - First 8 Hours (per hour)	C	10	\$65.00	\$67.00
Technical staff - Additional Hour (per hour)	C	10	\$87.00	\$89.00
Staffing - Public Holiday Surcharge - % on standard rates	C	10	25%	25%
<b>Catering</b>				
<b>Catering</b>				
Tablecloth Hire - COPACC Black - per cloth	C	10	\$11.30	\$12.00
Tea, Coffee & Mints - All Day - per head	C	10	\$3.60	\$3.80
Juice - Apple/Orange per Jug	C	10	\$6.70	\$6.90
Liquor Licence - if applied for by COPACC	S	10	\$65.00	\$65.00

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	<u>/Statutory</u>	<u>%</u>	<u>Fee</u>	<u>Fee</u>
			<u>incl. GST</u>	<u>incl. GST</u>
<b>Other Charges</b>				
<b>Commercial Hire</b>				
Admin Fee	C	10	\$184.00	\$189.00
Grand Piano	C	10	\$105.00	\$108.00
Major Cleaning	C	10	\$220.00	\$226.00
Minor Cleaning	C	10	\$164.00	\$168.00
Piano Tuning	C	10	\$266.00	\$273.00
Test & Tag Services - per item	C	10	\$10.20	\$11.00
<b>Community Groups, Schools &amp; Council From Colac Otway</b>				
Admin Fee	C	10	\$184.00	\$189.00
Grand Piano - <b>Free of charge</b>	C	10	\$0.00	\$0.00
Major Cleaning	C	10	\$220.00	\$226.00
Minor Cleaning	C	10	\$164.00	\$168.00
Piano Tuning	C	10	\$266.00	\$273.00
Test & Tag Services - per item	C	10	\$10.20	\$11.00
<b>Public Gallery Exhibition &amp; Display Hire Charges</b>				
<b>Exhibition</b>				
Exhibition - % Commission	C	10	10%	10%
<b>Public Gallery Hourly Rate For Meeting &amp; Convention</b>				
<b>Commercial Hire</b>				
After Hours	C	10	\$70.00	\$72.00
Between 8:30 & 5pm	C	10	\$48.00	\$49.00
<b>Community From Colac Otway</b>				
After Hours	C	10	\$60.00	\$61.00
Between 8:30 & 5pm	C	10	\$38.00	\$38.50
<b>Cinema/Box Office Charges</b>				
<b>Commercial Hire</b>				
Credit Card Charges on sales	C	10	\$0.00	\$0.00
Ticketing – per ticket	C	10	\$3.50	\$3.50
<b>Community Groups, Schools &amp; Council From Colac Otway</b>				
Credit Card Charges on sales	C	10	\$0.00	\$0.00
Ticketing – per ticket	C	10	\$1.50	\$1.50
<b>Marketing</b>				
<b>Marketing</b>				
A1 Poster - print and display in COPACC Foyer	C	10	\$30.00	\$35.00
DL Flyer Distribution to Database as part of Newsletter	C	10	\$100.00	\$100.00
Standalone EDM	C	10	\$50.00	\$60.00
Facebook Banner for 10 days prior to show/event	C	10	\$30.00	\$30.00
Facebook Post (plus boosted amount)	C	10	\$5.00	\$10.00
Facebook Post (without boost)	C	10	\$10.00	\$10.00
Foyer Digital Display - half screen advertisement (rolling coverage) - per week	C	10	N/A	\$15.00
Metal Sign - COPACC external display	C	10	\$100.00	\$110.00
Newspaper Advertisements and Editorial - special rates offered by the Colac Herald	C	10	N/A	TBC
Radio Advertisements and Interviews - special rates offered by MIXX FM/3CS (Ace Radio)	C	10	N/A	TBC